

Project Number 110451

Purpose Subject Area Committee – Veterans and Family Student Association
Location Rogue River Room

AGENDA

11:30 Introductions & Project Overview (MO, EP)

11:35 Veterans and Family Student Association (LG, CM)

Purpose: Review the space plan and provide input to the design team

Outcome: Determine the program requirements for this space including any enclosed rooms, discuss a preliminary layout, determine needs for any equipment and storage.

- 1 Review overall floor plans for renovation and new construction.
- 2 Discuss the general function of the association and how the space is used.
- 3 What do they like about their current space? What is not working well?
- 4 Review current floor plan layout.
- 5 What elements are needed in the new space?
- 6 How many staff members are there? How many desks and what sizes?
- 7 What other spaces are needed in addition to the staff?
- 8 How open/ accessible does this group want to be to the public corridor?

11:55 Next Steps / Follow-up Tasks

The architectural design team will work with consultants to design mechanical, electrical, data/ telecom and acoustic systems.
SAC meetings #02

12:00 END